

G. Sree Devi, HJS
Member Secretary



U.P. STATE LEGAL SERVICES AUTHORITY

(Constituted under the Legal Services Authorities Act, 1987)

To

All the District Judges/Chairpersons
District Legal Services Authorities,
Civil Court,
Uttar Pradesh.

No. 85 /SLSA-55/2017 (Shashi)

dated : Jan. 8, 2018.

**Sub.: Recruitment, Assignment of work, Payment of Honorarium to PLVs,
and Monthly reports to UPSLSA.**

Madam/Sir,

- **Recruitment** - Kindly take reference of our letter no. 1892/SLSA-55 new/2017/10 (Shashi/richa) dated 29.08.2017, by which, you were requested to initiate and complete the process of selection of additional PLVs as per model scheme so that the required strength (7414) of PLVs in the State may be reached. The PLVs in a district must include at least 04 transgender in smaller district and at least 10 in bigger districts. **You are requested to recruit transgenders as PLVs accordingly.**
- **Enhanced honorarium** - With the view to make optimum utilization of services of PLVs, the Hon'ble Executive Chairman has been pleased to enhance their honorarium from Rs. 250/- per day to Rs. 400/- per day and to pay an additional sum of Rs. 150/- per day as TA, Rs. 200/- per day in case the PLVs have to travel more than 25 Kms., subject to satisfaction of the work of the PLVs by the Secretary and the District Judge/ Chairman, DLSA. Hence, **you are requested to pay honorarium and TA at the enhanced rates as above (depending upon nature of the work assigned to the PLVs and the satisfaction of the work done by them) from 1st January, 2018.**
- **Assignment of work** - The PLVs are to be engaged at various places like remote areas, villages at Panchayat level, Block level, JJ Boards, Jails, Front Offices, at CSCs under Tele Law for spreading awareness on legal issues/availability of Legal Aid and at Legal Aid Clinics at Headquarters and Tehsils etc. To avoid disparity in assignment of work, to make optimum utilization of their services and to achieve uniformity in payment of honorarium, it is requested that-
 1. a monthly calendar of activities/work to be assigned to the PLVs shall be drawn up by each of the District Legal Services Authority.
 2. The work shall be assigned to the PLVs in such a rotational manner that each PLV shall work for **minimum of 10 days and maximum of 12 days** in a month (excluding PLVs deputed in under Project Tele Law (i.e. this condition **shall not apply to Tele Law PLVs**).
 3. At the end of each month the work done by each PLV shall be **duly verified** by the Secretary, DLSA and to place the same before the Chairman, DLSA for further verification before making payment. It is reiterated that no PLV (except Tele Law PLV) shall be engaged and paid beyond the period of 12 days.

[Handwritten Signature]

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4. Each PLV shall submit the details of work done by him/her in prescribed formats duly filled up within first five days of the next month to DLSA. In turn the DLSAs shall prepare a monthly report depicting the work done by the PLVs and the total amount of the honorarium plus TA a particular PLV is entitled to receive, by 10th of each succeeding month.

• **Monthly reports** - The work done by the PLVs shall reflect on UPSLSA website. The monthly reports of work done along with amount paid/payable may be furnished to UPSLSA by 15th of each succeeding month on following format:

Sl. No.	Name of the district	Name of the PLVs	Mobile Number	Total number of days in a month in which the PLV worked	Brief description of activities undertaken during the month	Total amount of honorarium plus TA payable
1						
		Total number of PLVs-		Total number of days-		Total amount-

Signature of Secretary, DLSA

The monthly report for the month of January, 2018 on the format prescribed above may be submitted by 15th February, 2018 and thereafter regularly by 15th of each succeeding month to UPSLSA.

Yours faithfully,

G. Sree Devi
(G. Sree Devi)

Member Secretary

Copy to : The Member Secretary, National Legal Services Authority, New Delhi for information in view of resolution as to payment of enhanced honorarium to PLVs, adopted in **one day consultation programme** at Lucknow held on 20.11.2017.

(G. Sree Devi)

Member Secretary